

Posted at Warr Acres City Hall 1-15-09 @ 5:00 p.m.

Pursuant to the Oklahoma Meeting Act (25 O.S. Section 311-14), notice is hereby given that the City Council will hold a meeting as follows:

## AGENDA

CITY OF WARR ACRES  
REGULAR CITY COUNCIL MEETING  
TUESDAY  
JANUARY 20, 2009  
6:00 P.M.

THOSE WHO NEED SIGNING OR SPECIAL ACCOMMODATIONS-A 24-HOUR NOTIFICATION TO THE CITY CLERK, PAMELA MCDOWELL-RAMIREZ, 789-2892, IS REQUIRED TO INSURE PROPER ACCOMMODATIONS CAN BE MADE.

1. Call to order, Declaration of a quorum, Flag salute and Invocation.
2. Call to the Public.
3. Presentation by the Mayor.
4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.
  - A. Approval of the minutes from the Regular meeting of December 16, 2008.  
\*\*\*\*
  - B. Approval of Expenditures \*\*\*\*

General Fund	\$152,331.56
CIP Fund	\$ 11,726.58
  - C. Approval of Actual Expenditures for December 2008 and Proposed Expenditures for January 2009. \*\*\*\*
  - D. Sales Tax History Report. \*\*\*\*
  - E. Approval of Supplemental Appropriation of a donation to the Fire Department from Wal Mart.
  - F. Approval to surplus two wrecked and one inoperable Police units.  
VIN #2FAFP71W02X114107  
VIN #2FAFP71W06X114372  
VIN #2FAFP71W4XX139387
5. Discussion and possible action on items removed from the consent docket.

6. Receive reports from Staff: Police, Fire, City Clerk, City Attorney, City Inspector, Street, Sanitation, Sewer, City Engineer, and City Planner. \*\*\*\*\*
7. Final Public Hearing and possible action on a minor lot split for the Wind Tree Addition and the City of Warr Acres Public Works Yard located at 6047 NW 50<sup>th</sup> Street. (Turman) \*\*\*\*\*
8. Discussion and possible action on a contract with Scott Barrett (Legacy Engineering) for Engineering services. (Barrett)
9.
  - A. Possible approval of an agreement between the City of Oklahoma City and the City of Warr Acres to permit the installation of one signal pole in Oklahoma City right-of-way. (Barrett)
  - B. Discussion and possible action to review the bids received for the 63rd & Grove Signalization project and possible award of the contract per the recommendation of the City Engineer to Traffic Signals, Inc. in the amount of \$86,715.35. Appropriation of funds from the CIP Fund. (Barrett)
10.
  - A. Possible approval of an agreement between the City of Warr Acres and The Pines Home Owners Association relating to the Home Owners Association's responsibilities for the tree removal and dam rehabilitation portions of the contract. (Jernigan)
  - B. Discussion and possible action to review the bids received for The Pines Dam Sewer project, which includes the rehabilitation of two manholes at Covington Lane, and possible award of the contract per the recommendation of the City Engineer to Cimarron Construction in the amount of \$97,315.00. Appropriation of funds from the Sewer Maintenance Fund. (Barrett)
11. Report from the City Engineer on the Status of the Best Management Plan for Storm Water Pollution Control Practices. (Barrett/Jernigan)
12. Discussion and possible action on items related to the interceptor sewer project as follows:
  - A. Possible approval of the Phase 2 and Phase 3 Interceptor Sewer Video Inspection Reports prepared by the City Engineer. (Barrett)
  - B. Possible approval to Authorize the City Engineer (Legacy Engineering) to begin preparing plans and specifications for the rehabilitation of the interceptor sewer line in accordance with the engineering fee proposal dated \_\_\_\_\_ in the amount of \$\_\_\_\_\_. Said plans shall be

prepared using the recommendations of the Phase 1, Phase 2 and Phase 3 Interceptor Sewer Video Inspection Reports or as amended by the City Council. Engineering fees will be invoiced separately from the city engineer retainer contract and shall be paid for out of the Sewer Line Maintenance Fund. (Barrett)

- C. Possible approval to authorize the City Engineer to begin the application process to obtain funding from the Oklahoma Water Resources Board for the Interceptor Sewer Project. (Barrett)
- 13. Discussion and possible action to authorize the City Engineer and the City Planner to begin the application process to obtain Community Development Block Grant Funding for the 33rd & Hammond Storm Water Detention Project. (Barrett/Rice)
  - 14. Discussion and possible action on two items related to the MacArthur Street Improvement Projects as follows:
    - A. Possible approval of a report from the City Engineer recommending phasing changes for the remaining portions of the MacArthur Street Improvement projects. (Barrett)
    - B. Possible approval to authorize the City Engineer (Legacy Engineering) to begin work on the preparation of plans and specifications for the reconstruction of MacArthur from north of 36th Street to north of 42nd Street widening the street to 5 lanes including plans for the relocation of water and sewer lines as necessary, in accordance with the engineering fee proposal dated January 15, 2009 in the amount of \$\_\_\_\_\_ for Tasks 1 through 5 plus hourly fees for work performed during Tasks 6 and 7.
  - 15. Discussion and possible action on authorizing Chief Patty to purchase three used Police units from Kansas surplus, and appropriate the funds for said purchase from CIP or Public Safety Tax. (Patty)
  - 16. Discussion and possible action on what action the city wants to take concerning the city's phone system, repairs and parts replacement to current system are estimated at \$12,500 or a whole new system with all new phones and equipment estimated at \$21,000. (Patty)
  - 17. Discussion and possible action and presentation by Bobby Hunt with Business Data Solutions on a document management system and appropriation of funds from the General Fund or CIP. \*\*\*\*

18. Discussion and possible action on a recommendation from the Public Works Director hiring committee to hire Mike Turman as the new Public Works Director and appropriate funds for an appropriate salary for the position. (Tardibono)
19. Discussion and possible action on advertising for the position of Building Inspector. (Tardibono)
20. Discussion and possible action on advertising for the position of Licensing/Permit Clerk. (Tardibono)
21. Discussion and possible action on raises for the Non-contract employees based on the average percentage that was given to the Contract employees and adjusted to fit into the Henley pay plan and appropriation of funds to cover said raises from the rainy day fund. (Ramirez)
22. Discussion and possible action on moving the positions of Asst. Fire Chief, Fire Chief, Asst. Police Chief and Police Chief into the Henley plan and making the Asst. pay at 5% higher than the highest paid Captain (Fire) or Lieutenant (Police) and the Chief's pay at 5% above the Asst. pay. (Johnson)
23. Discussion and possible action on retaining the services of Mr. Doug Henley to update all job descriptions of the city with fee to be approve by the council and update the Employee Handbook of Personnel Policies and Procedures and the fee to be approved by the council, and gratis work performed on the Hiring Committee for a Public Works Director. (Tardibono)
24. Any Old or New Business ("New Business" is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a ("surprise nature")).
24. Adjournment.

#### Certificate

This is to certify that in conformity with the Oklahoma Open Meeting Act, Public Notice of the date, time and place of this meeting, was given to the City Clerk of Warr Acres 3 o'clock p.m. on the 9<sup>th</sup> day of December, 2008 and that a true and correct copy of the Notice of said meeting was posted at the place of said meeting at 5 o'clock p.m. on the 15<sup>th</sup> day of January, 2009 all as required by law.

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Pamela McDowell-Ramirez  
City Clerk

**Posted at Warr Acres City Hall 1-15-09 @ 5:00 p. m.**

Pursuant to the Oklahoma Meeting Act (25 O.S. Section 311-14), notice is hereby given that the Trustees of the Public Works Authority will hold a meeting as follows:

**AGENDA**

**CITY OF WARR ACRES  
PUBLIC WORKS AUTHORITY MEETING  
TUESDAY  
JANUARY 20, 2009  
7:00 p.m.**

(Following completion of regularly scheduled City Council meeting)

1. Call to order, Declaration of a quorum.
2. Approve the minutes of the Warr Acres Public Works Authority Meeting of December 16, 2008. \*\*\*\*
3. Approve payment of claim in the amount of \$65,339.85 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of December, 2008. \*\*\*\*
4. Approval of payment of claims for the Sewer department. \*\*\*\*
5. Adjournment.

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Pamela McDowell-Ramirez  
City Clerk